

Eagle Church of the Nazarene

1001 W. State Street • Eagle, Idaho 83616 • (208) 939-0661

EagleNaz is a community of Christ followers who love God and love people.

Eagle Naz Kid Min Coordinator

Hours: 20 hours per week

Reports to: Next Gen Pastor (Julie Wilhite)

Role Summary

The Kid Min Coordinator serves as the co-lead/teacher for Sunday morning Kid Min programming, working under the leadership of the Next Gen Pastor. This role shares responsibility for teaching, volunteer leadership, and preparation for Sunday mornings - helping create an engaging, Christ-centered environment where kids encounter Jesus, grow in faith, and build relationships with other students and leaders.

Key Responsibilities

Sunday Morning Programming:

- K-5th Grades, 9:30 Service: Co-lead/teach and coordinate a team of 30 kids' church (hosts, tech team...) volunteers (12 per week).
- K-3rd Grades, 11:00 Service: Co-lead/teach and coordinate a team of 10 small group leaders (8 per week).
- Collaborate on large group lesson planning, curriculum writing/adaptation, small group activities, and weekly prep.
- Prepare lesson materials, props, and small group supplies.
- Arrive early to set up environments and to greet volunteer leaders.
- Clean up and reset classrooms.
- Write birthday cards to kids and thank you cards to volunteer leaders.
- Create and use ProPresenter for audio and visual support.

Volunteer Leadership:

- Lead, schedule, and confirm a 40-member volunteer team each week in partnership with the lead teacher.
- Use Planning Center to schedule and communicate with leaders.
- Help recruit, train, and encourage volunteers.
- Provide relational care and support to volunteers, ensuring they are equipped and valued.
- Collaborate with the Kid Min team on Volunteer Appreciation gifts/treats/events.

Collaboration & Events:

- Share leadership for Sunday morning Kid Ministry
- Assist with major Kid Min events (VBS, Christmas program, family events, etc.).
- Step in to cover roles and fill gaps as needed
- Collaborate with the Kid Min team on extras such as family service tote bags, welcome bags for new families ... etc.

Family & Volunteer Care:

- Connect with parents, kids, and volunteers to build strong relationships and foster discipleship.
- Help ensure a welcoming, safe, and Christ-centered environment for all participants.

Staff & Church Engagement:

- Report regularly for planning, scheduling, and alignment.
- Attend staff meetings and prayer gatherings as part of the Eagle Naz staff team.
- Support and embody the mission and vision of Eagle Naz Church.

Qualifications

- Spiritual: Growing disciple of Jesus Christ with a heart for children and families.
- Experience & Skills:
 - Previous experience in children's ministry, teaching, or related leadership roles.
 - Strong organizational and communication skills.
 - Ability to co-lead and is excited to collaborate with a lead teacher and team.
 - Creative and proactive in lesson planning and problem-solving.
 - Teachable, is excited to learn and grow.
 - Technical skills: be able to learn applications such as ProPresenter, Planning Center, and simple sound set up or check in set up
- Relational: Approachable, encouraging, and skilled at building community.
- Availability: Sundays are required from 8:00 a.m.-12:30 p.m. Tuesdays are required from 11:00 a.m.-3:00 p.m. for staff meetings and collaborating with other team members. Additional weekday hours for preparation and planning will be scheduled in coordination with the Next Gen Director to best fit team schedules.

Competencies & Expectations

- Passionate about sharing the gospel with children.
- Dependable and flexible — able to adapt quickly when change is needed.
- Committed to personal integrity, teamwork, and ministry excellence.
- Physically able to lift and move classroom supplies, set up environments, etc.